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27 December 1962

MEMORANDUM FOR: [REDACTED]

25X1A9a

SUBJECT : Delinquent Advance Account
[REDACTED], CI/OPS/AF

25X1A9a

- REFERENCES :
- A. Memorandum dated 9 August 1962 from Chief, WH Support
 - B. Memorandum dated 4 October 1962 from Chief, Finance Division via C/CI/Support
 - C. Memorandum dated 19 October 1962 for Chief, Finance Division, from [REDACTED]
 - D. Memorandum dated 8 November 1962 from Chief, OBL, Finance
 - E. Memorandum for WH Division from [REDACTED] dated 31 August 1962
 - F. Memorandum for Chief, Finance Division from [REDACTED], dated 7 December 1962

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1. As requested in reference C, and paragraph 4 of reference F, there is attached a statement showing the status of your account as at 18 December 1962 which reflects a balance outstanding of \$71.13.

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2. The statement is limited to your TDY assignment to [REDACTED] for the period 3 November - 23 December 1960, and identifies advances to you, accountings submitted, items disallowed and allowed, reclaims, and refunds with an explanation of why certain items were disallowed at the time of audit of the vouchers submitted by you.

3. The outstanding balance of \$71.13 represents four items disallowed on a reclaim voucher (see Voucher #323577 dated 20 November 1962 for detail.) It is believed the statement is in such detail that it will be easily understood by you and be of assistance in following the action taken at the time your vouchers were processed.

ORIGINAL CL BY 061622
☐ DECL ☒ RETRY ON 2010
 EXT BYND 6 YRS BY [REDACTED]
 REASON 3 d (3)

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4. The undersigned will be pleased to discuss any question regarding the status of your account. However, it is suggested that the question of approving authority regarding the four items disallowed amounting to \$71.13 be discussed with the appropriate officials of the WH Division.

5. It would be appreciated if we could resolve this matter not later than 21 January 1963 in order that settlement of the account can be reflected in our January records.

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Chief, Finance Division

Distribution:

- Orig. & 1 - Addressee
- 1 - WH/Support
- 1 - O&L Branch
- 1 - Accts Branch
- 1 - O/C/Fin. Div.

FD/ADB:pbt(x7431)

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